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| **JOB TITLE:** | RAM Volunteer |
| **TYPE OF CONTRACT/LEVEL:** | UN Volunteer |
| **UNIT/DIVISION:** | Research, Assessment, Monitoring (RAM) |
| **DUTY STATION (City, Country):** | Amman, Jordan |
| **DURATION:** | 6 Months |

**BACKGROUND AND PURPOSE OF THE APPOINTMENT:**

Jordan is a middle-income country with 11.2 million people, including 3.4 million on-citizens (refugees and migrant workers). The country hosts the second-highest share of refugees per capita in the world, putting unprecedented pressure on its budgetary and natural resources, infrastructure, and labour market. Over the past decade, Jordan’s stagnating economy has failed to create jobs to meet the requirements of its rapidly growing, and largely urban, population. Furthermore, Jordan is a semi-arid country, facing chronic water scarcity and a growing set of climate hazards.

WFP has been a strategic and operational partner of the Government of Jordan since 1964 assisting vulnerable and food insecure Jordanians and, supporting the national management of the refugee crisis and its consequences. Under the current Country Strategic Plan (2023-2027), WFP Jordan has built on experience, lessons learned, comparative advantages and collaboration with humanitarian and development stakeholders to respond to growing food and nutrition needs and contribute to building long-term solutions for refugees. It will continue its large-scale provision of unconditional food assistance for vulnerable populations in Jordan, including refugees, and its technical assistance for national social protection programmes and systems, refocus its education and nutrition activities and expand its climate action to strengthen adaptive livelihoods, sustainable management of natural resources and food systems.

Strategically aligned with the country operations and leadership, the Research, Assessment and Monitoring (RAM) unit conducts evidence generation activities in various formats (research, surveys, assessments, monitoring, evaluation) to inform programme activities’ decision-making and ensure the required country office compliance with WFP’s standard operating procedures (SOPs) to achieve accountability and learning for sustainability.

The RAM scope of work at WFP Jordan encompasses a wide range of workstreams in both humanitarian assistance and development frontlines. Besides corporate WFP evidence generation work, the RAM team has led and supported various innovative projects including partnership with Boston Consult Group (BCG), Oxford University and University of Jordan to generate advanced analytics and evidence for strategic and operational decision-making. Under the new Country Strategic Plan of WFP, RAM unit plans to scale-up technical advisory services to the Government Institutions such as Department of Statistics, National Center for Security and Crisis Management etc. to enhance the effectiveness of generation and utilization of evidence work.

This post is based in WFP Amman Country Office, Jordan. The volunteer in this position is expected to contribute to the multiple evidence generation and M&E activities taking place for the different Country Office activities, as well as take part in the development of capacity strengthening activities that fulfil the objectives of the WFP Country Strategic Plan (2023-2027). The volunteer will work under the guidance and supervision of the Head of RAM at CO level and will perform the following responsibilities:

**ACCOUNTABILITIES/RESPONSIBILITIES (not all-inclusive):**

**Monitoring, analysis, and evidence generation**

1. In coordination with RAM, programme team and Field Office and under the supervision of line manager, support activity implementation monitoring, ensuring both quantitative and qualitative data collection methods are employed effectively and efficiently.
2. Assist line manager and RAM colleagues in the design, update or review of activity monitoring tools and systems.
3. Support RAM colleagues with data quality assurance, applying thorough and streamlined techniques to facilitate accurate data collection and analysis.
4. Document lessons learnt and best practices on the process monitoring and other monitoring activities for all country programme activities (7 in total)
5. Disseminate monitoring results through monthly communication to the relevant units within the Country Office.
6. Support in data analysis for regular outcome monitoring exercises, preparing data analysis plans, needed syntax or other material that may facilitate swift analysis and data generation.

**Capacity building and sustainability**

1. Assist in the mapping of different monitoring capacity gaps for the various Country Office activities and propose action plans to address them effectively.
2. Support the development and implementation of capacity-strengthening initiatives for RAM and Field Office on process monitoring practices, procedures, and tools in alignment with WFP’s Country Office’s needs, strategic goals, and objectives.
3. processes and contribute to effective information management and sharing.

**Innovative research**

1. Participate in the discussion on leveraging the latest technology (AI, big data, ChatGPT) to inform and improve existing data analytics.

**Advocacy and reporting**

1. Identify opportunities to use data visualisation techniques to enhance programme reporting, proposing techniques to make data more accessible and impactful to different audiences including donors and national government.
2. Prepare data reports for external use, identifying key data trends and proposing talking points.
3. Support line manager on the Country Office yearly corporate Annual Country Report, coordinating communication with programme teams and collecting the necessary data to ensure a strong report.
4. Prepare other reports on RAM data or activities as needed.

**OTHER POST REQUIREMENTS:**

* Previous experience in humanitarian or development contexts.
* Previous experience in conducting assessments/surveys/research.
* Demonstrated technical knowledge and understanding of WFP vulnerability mapping systems and emergency assessment standards.
* Proved and advanced report writing skills.

**QUALIFICATIONS & EXPERIENCE REQUIRED:**

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| **Education:** | Currently completing or having completed in the previous year a university degree in Data Sciences, Statistics, Humanitarian Studies, or other areas related to the role. |
| **Experience:** | Experience in Monitoring & Evaluation, statistical analysis, capacity strengthening or coordination is desired. Particularly preferred is experience in the humanitarian or development fields. |
| **Knowledge & Skills:** | Demonstrated proficiency in the use of several statistical tools and methods for vulnerability analysis. Good experience utilizing statistical processing tools such as Python, SPSS, “R” and/or STATA. |
| **Languages:** | Fluency in both oral and written communication in English. |

**Certified by Hiring Manager (name/title) & signature):**

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**Accepted by contract holder (name & signature):**

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